

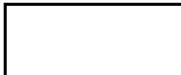
CONFIDENTIAL

12 MAR 1973

MEMORANDUM FOR: Members of Training Selection Board

SUBJECT: Federal Executive Institute Share Allocations for Fiscal Year 1974 for Residential Program in Executive Education

1. The Training Selection Board is facing a problem concerning participation in the Residential Program at the Federal Executive Institute which requires our prompt attention.
2. In January I advised the Bureau of Executive Manpower, Civil Service Commission, of the Agency's intention to purchase eight shares, divided among the five sessions of the program for FY 74. This is the same number of shares we have purchased for each of the past three fiscal years. As yet, I have not received the contract which, when signed, will commit the Agency to pay in advance for the eight shares at \$3500 each. I should be receiving the contract within a few days.
3. It has come to my attention that the Board will have only twelve nominations to consider for filling the eight spaces during FY 74. This number does not provide for an alternate for each session. Based on past history, especially for FY 73, we should have at least one alternate approved for each session and preferably a few reserve candidates. It appears that the prospects for providing eight good students for FY 74 are dim.
4. It now becomes necessary to question whether we should commit the Agency to eight shares or whether we should cut back to five shares, one for each session. I would appreciate your discussing this with the necessary persons in your Directorate, taking into consideration your prospects for future nominations, and giving me your opinion as soon as possible.
5. Attached for your information are summaries of the past three fiscal years showing, by Directorates, the total nominations and approved candidates and itemizing withdrawals and changes that had to be made.



HUGH T. CUNNINGHAM
Chairman
Training Selection Board

attachments

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